



## Procedure for Allegations & Accusations Against a Childminder

As a Childminder working alone I am more vulnerable to allegations and accusations being made against my family or me. I will take precautions to protect myself from this happening by:

- Ensuring all household members over 16 are CRB cleared
- Ensuring all visitors to the house do not have unsupervised access to the children under any circumstances
- Ensuring, where possible, that no workmen are in the house during minded hours, unless it is to repair an emergency service or for Health and Safety Reasons.
- Document every accident and incident that occurs whilst in my care, informing parents and requesting them to sign my records
- Noting any marks on the children when they arrive and asking parents to inform me of any accidents that have occurred whilst outside my care
- Ensuring the children are supervised at all times
- Keeping accurate records on each child and writing a daily diary

However sometimes allegations are made and this unfortunate situation cannot be avoided. I will then follow the procedure detailed below, in order to gain support and professional advice:

Contact : Local Authority Designated Officer (LADO)  
 Eastmead  
 Duffield Road  
 Derby  
 DE22 1AE 01332 717818

NCMA Legal Advice Line

Ofsted

I will write a detailed record of all related incidents, including what was said and by whom, with times and dates.

I will ask any witnesses (if there were any) to also write a statement detailing the incident they witnessed and giving their contact details in case it needs to be followed up by the authorities.

If you have any concerns regarding this procedure please do discuss them with me.

Childminder's name	Rachel Wiggins
Childminder's signature	
Date	
Parent(s)' name	

Rachel Wiggins

Parent(s)' signature	
Date	

Date policy was written	August 2011
This policy is due for review on the following date	August 2012

### **Meeting the Welfare Requirements**

#### **Statutory Framework for the Early Years Foundation Stage Safeguarding and Promoting Children's Welfare**

"Providers must ensure that adults looking after children, or having unsupervised access to them, are suitable to do so."

"The provider must take necessary steps to safeguard and promote the welfare of children."